

TITLE: Health Education Graduate Assistant

APPOINTMENT STATUS: Graduate assistantship, 9 month, 20 hours/week (.50 FTE)

PAY AND BENEFITS: Consistent with Step 26 for master's students and step 32 for doctoral students

DESCRIPTION: The Health Education Graduate Assistant will contribute to the mission of Health Promotion and Cougar Health Services and to student success by supporting health education within the Health Promotion team of Cougar Health Services. This position will support coordination, facilitation, and assessment of health education programs on a variety of topics, including substance use, violence prevention, mental health, and life skills. Reporting to the Assistant Director, the Health Education GA will assist in adapting and delivering programs to diverse student populations.

JOB DUTIES

- 1) Serve on committees and working groups as a representative of Health Promotion.
- 2) Apply public health practices to support student needs in three focal areas: mental health, violence prevention, and substance abuse prevention.
- 3) Develop program or service proposals.
- 4) Facilitate meetings.
- 5) Facilitate health education programs with diverse participants.
- 6) Support coordination of health education programs.
- 7) Develop and implement program assessment, including needs assessment and outcome evaluation. 8) Engage in ongoing training opportunities

MINIMUM QUALIFICATIONS

- 1) Full time enrollment in a graduate program at Washington State University
- 2) Excellent written, oral, interpersonal, facilitation and intercultural communication skills
- 3) Excellent organizational skills
- 4) Ability to work with a flexible schedule
- 5) Ability to work with others in a team environment
- 6) Competence with standard business equipment, computer technologies and a variety of software including system and networking software, Microsoft Office suite, email and a variety of web-based programs and browsers

PREFERRED QUALIFICATION

- 1) Demonstrated ability to develop creative solutions to complex problems.
- 2) Experience with assessment, research, or evaluation.
- 3) Demonstrated ability to develop effective working relationships with people from diverse communities and people with diverse perspectives.
- 4) Knowledge of public health practices and the health promotion field.
- 5) Experience with event planning and program development
- 6) Skills associated with both the development and delivery of health education programs and services

Please send your **resume** and **letter of intent** to Rebekah MillerMacPhee, rmillermacphee@wsu.edu