

Request for Reservation of Graduate Credit



WASHINGTON STATE UNIVERSITY
Graduate School

Use this form to reserve a course for use towards a graduate degree at Washington State University. Students must meet the following eligibility criteria:

- Courses must be in addition to the requirements for undergraduate and/or professional degree.
- Courses may only be reserved as an undergraduate or post-baccalaureate* student.
- Student must have at least a 3.0 GPA over the last 60 hours of coursework.
- May request up to 6 hours for a thesis masters program, and 9 hours for a non-thesis masters or doctoral program.
- As internal transfer credits, only reserved courses with a final grade of B or better will be transferred to the Graduate School.
- **Form is due 2 weeks prior to the semester in which you will enroll in the reserved course.**

Approval of this request to reserve graduate credit does not guarantee admission into a graduate program. Submit this completed form to gradschool@wsu.edu for processing.

Term/Semester: _____ WSU ID: _____

Name: _____

Email: _____ GPA: _____

Undergraduate/Professional Major: _____

Intended Graduate Major: _____

Course Number and Description: _____

Class SLN: _____ Section: _____ Credits: _____

Course Number and Description: _____

Class SLN: _____ Section: _____ Credits: _____

Course Number and Description: _____

Class SLN: _____ Section: _____ Credits: _____

Student Signature: _____ Date: _____

Undergraduate Department Signature: _____ Date: _____

Graduate Department Signature: _____ Date: _____

FOR GRADUATE SCHOOL USE ONLY:

GRADUATE SCHOOL APPROVAL: _____ Date: _____

Student Notified:

Department Notified: