

**TITLE:** Peer Health Education Assistant

**APPOINTMENT STATUS:** Graduate assistantship, 9 month, 20 hours/week (.50 FTE)

**PAY AND BENEFITS:** Consistent with Step 26 for master's students and step 32 for doctoral students

**DESCRIPTION:** The Peer Health Education Graduate Assistant will contribute to the mission of Health Promotion and Cougar Health Services and to student success by supporting the peer health education program. This position will support the program through research, preparation of meetings, assistance of processes including recruitment, training, retention, and ongoing education. Reporting to the Health Education Lead, the Health Education GA will assist in adapting the program to support students from diverse populations.

#### **JOB DUTIES**

- 1) Serve on committees and working groups as a representative of Health Promotion.
- 2) Apply public health practices to support student needs in three focal areas: mental health, violence prevention, and substance abuse prevention.
- 3) Develop program or service proposals.
- 4) Facilitate meetings.
- 5) Support health education programs delivered by peer health educators.
- 6) Develop and implement program assessment, including needs assessment and outcome evaluation.
- 7) Engage in ongoing training opportunities

#### **MINIMUM QUALIFICATIONS**

- 1) Full time enrollment in a graduate program at Washington State University
- 2) Excellent written, oral, interpersonal, facilitation and intercultural communication skills
- 3) Excellent organizational skills
- 4) Ability to work with a flexible schedule
- 5) Ability to work with others in a team environment
- 6) Competence with standard business equipment, computer technologies and a variety of software including system and networking software, Microsoft Office suite, email and a variety of web-based programs and browsers

#### **PREFERRED QUALIFICATION**

- 1) Demonstrated ability to develop creative solutions to complex problems.
- 2) Experience with assessment, research, or evaluation.
- 3) Demonstrated ability to develop effective working relationships with people from diverse communities and people with diverse perspectives.
- 4) Knowledge of public health practices and the health promotion field.
- 5) Experience with event planning and program development
- 6) Skills associated with both the development and delivery of health education programs and services.

The contact information to apply is Bekah MillerMacPhee (509) 335-3251 | [rmillermacphee@wsu.edu](mailto:rmillermacphee@wsu.edu).