## How to Print or Save to PDF

Step	Action						
Navigation	Main Menu > WSU >	Gra	duate School > Supp	port Memo			
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To Bond	Student Admissions		SF Group Line Update				
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NOTE: When	Curriculum Management		ECSI Payment Extract WSU 1098-T Report		necting. WAIT! DO NOT HANG		
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1.	Enter <b>ID</b>						

Step	Action
2.	Enter desired <b>Term</b> .
3.	Click the Search button and choose the memo you would like to print or save. *If the student only has one memo, you will be taken directly to the memo upon clicking Search.*
Grad Sup	port Memo
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Step	Action
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7.	If you would like to save as a PDF, you have that option. The process is slightly
	different depending on the browser you use. I have outlined how to save as PDF with Internet Explorer, Mozilla Firefox, and Google Chrome

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