## INDICATE THE COHORT'S DEGREE PROGRAM BELOW:

### COHORT NAMES AND WSU ID NUMBERS:

# **Graduate School PROFESSIONALLY-ORIENTED MASTERS**

# PROFESSIONALLY-ORIENTED MASTERS PROGRAM OF STUDY REQUEST FORM

STUDENT NAME	WSU ID NUMBER	STUDENT NAME	WSU ID NUMBER
STUDENT NAME	WSU ID NUMBER	STUDENT NAME	WSU ID NUMBER
STUDENT NAME	WSU ID NUMBER	STUDENT NAME	WSU ID NUMBER
STUDENT NAME	WSU ID NUMBER	STUDENT NAME	WSU ID NUMBER
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## INSTRUCTIONS FOR COMPLETING THE PROGRAM OF STUDY REQUEST FORM

The Professionally-Oriented Masters Program of Study may be completed by the department for a cohort of students. All students listed in the provided cohort must share a committee and the expected coursework each student will complete to earn the degree. Follow all requirements listed in the Graduate School's "Deadlines and Procedures" document for the appropriate degree, located at www.gradschool.wsu.edu/forms.

Please supply appropriate information regarding courses taken and proposed for students in this cohort, utilizing the WSU Catalog, Graduate School Catalog, WSU academic record, and official transcripts from other institutions. Students requesting transfer credit must complete an individual Program of Study Request Form to allow the Graduate School to consider that student's record independently from the rest of the cohort. For complete information regarding the Program of Study, coursework requirements, and the professionally-oriented masters policy, please consult the Graduate School Policies and Procedures, available at www.gradschool.wsu.edu.

Proposed committees must meet all Graduate School requirements (summarized below) as well as any requirements listed in the program's bylaws. For additional information, please see the Graduate School's Policies and Procedures, available at www.gradschool.wsu.edu.

### **PROFESSIONALLY-ORIENTED MASTERS COMMITTEE REQUIREMENTS**

- The committee must include at least three WSU faculty members and all members must hold a degree of comparable level to the degree sought by the student.
- The chair of the committee must be graduate faculty in the student's program (there are no exceptions to this requirement).
- One other member of the committee must also be graduate faculty in the student's program.
- The third member may be faculty from another WSU program, but must be a member of his/her own department's graduate faculty. Individuals from private industry or non-profit organizations that actively participate in the professional program in some capacity (i.e., advisory board) may serve as a third member if they are on an official courtesy appointment at WSU (there are no exceptions to this requirement).
- Committees may have more than three members; however, members must the Graduate School policy and program bylaw guidelines (see Chapter 1, secton on Graduate Faculty, for more information). An additional member who is not a member of the WSU faculty, who holds a relevant degree of the appropriate level, and whose knowledge is particularly important to the proposed program, may be requested for approval by the Dean of the Graduate School on a case-by-case basis. For more information, please see Chapter 14 of the Graduate School Policy and Procedures.

## **PROGRAM OF STUDY APPROVAL**

Signatures of the advisor and committee are required and signify that the aforementioned individuals have reviewed this program and found it acceptible for an advanced degree in the student's field. Additionally, the individuals designated as members of the advisory committee agree to serve in this capacity and perform all required functions of this appointment.

COMMITTEE CHAIR	GRADUATE PROGRAM	SIGNATURE AND DATE
COMMITTEE MEMBER (INDICATE IF SERVING AS CO-CHAIR)	GRADUATE PROGRAM	SIGNATURE AND DATE
COMMITTEE MEMBER	GRADUATE PROGRAM	SIGNATURE AND DATE
COMMITTEE MEMBER	GRADUATE PROGRAM	SIGNATURE AND DATE
COMMITTEE MEMBER	GRADUATE PROGRAM	SIGNATURE AND DATE
COMMITTEE MEMBER	GRADUATE PROGRAM	SIGNATURE AND DATE

DEPARTMENT CHAIR SIGNATURE AND DATE

INDICATE THE COHORT'S DEGREE PROGRAM BELOW:

# Graduate School **PROFESSIONALLY-ORIENTED MASTERS PROGRAM OF STUDY REQUEST FORM**

## **COHORT NAMES AND WSU ID NUMBERS:**

STUDENT NAME	WSU ID NUMBER	STUDENT NAME	WSU ID NUMBER
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## COURSEWORK: Graded (A-F)

Course Prefix	Course Title	Credits	Grade	Sem/Year Taken	WSU Instructor or name of Institution
and Number				(Chronological Order)	if requesting transfer credits

Subtotal Credits of Graded Coursework:

# COURSEWORK: Non-Graded (S/F)

List any S/F coursework in this space – please provide a specific course prefix, number, and the total number of credits for each course

Subtotal Credits of Non-Graded Coursework: \_\_\_\_

**Total Credit Hours:** 

INCLUDING ALL PAGES

GRADUATE SCHOOL USE ONLY COMPLETION DEADLINE APPROVAL DATE DEAN, GRADUATE SCHOOL - SIGNATURE

	Graduate	
PROF	SSIONALLY-ORIEN	<b>TED MASTERS</b>
PROG	RAM OF STUDY REC	QUEST FORM

# COURSEWORK: Graded (A-F)

Course Prefix and Number	Course Title	Credits	Grade	Sem/Year Taken (Chronological Order)	WSU Instructor or name of Institution if requesting transfer credits

## **COURSEWORK:** Recognized by the committee but cannot count toward degree's requirements:

List any such courses in this space - examples include prerequisites, old coursework, or any credits completed that the committee wishes to recognize on the student's record, but that will not be counted towards completing degree requirements