Washington State University
MAJOR CHANGE FORM – REQUIREMENTS

NOTE: If proposing a new program (degree) or extending, moving, consolidating, eliminating or renaming an existing program (degree), these proposals must first go through the Provost's Office review process. Please do not use this form. Please contact the Provost’s Office for directions on processing program (degree) proposals.

SUBMITTING PROPOSAL – Follow the steps on form, then:
☐ Submit one electronic copy of complete packet of signed form/rationale statement/supporting documentation and/or edits to wsu.curriculum@wsu.edu.
☐ Send the original stapled packet PLUS 10 stapled copies of packet to the Registrar’s Office, campus mail code 1035.

Department Name Critical Culture, Gender, and Race Studies (Graduate Program in American Studies)

1. Check proposed changes:
   ☐ New Plan (Major) in _____________________________ CIP# ______.
   ☐ Change name of Plan (Major) from ____________________________ to ____________________________.
   ☐ Revise certification requirements for the Plan (Major) in ____________________________.
   ☐ Revise Plan (Major) requirements in graduate program in American Studies.
   ☐ Drop Plan (Major) in ____________________________.
   ☐ New Sub-Plan (Option) in ____________________________ CIP# ______.
   ☐ Change name of Sub-Plan (Option) from ____________________________ to ____________________________.
   ☐ Revise requirements for the Sub-Plan (Option) in ____________________________.
   ☐ Drop Sub-Plan (Option) in ____________________________.
   ☐ New Minor in ____________________________ CIP# ______.
   ☐ Change name of Minor from ____________________________ to ____________________________.
   ☐ Revise Minor requirements in ____________________________.
   ☐ Drop Minor in ____________________________.
   ☐ New Certificate in ____________________________ CIP# ______.
   ☐ Change name of Certificate from ____________________________ to ____________________________.
   ☐ Revise Certificate requirements in ____________________________.
   ☐ Drop Certificate in ____________________________.
   ☐ Other ____________________________

2. Effective Date: Fall 2016 (Effective date must be for future fall term.) Submission deadline is Oct 1st.
NOTE: Items received after deadlines may be put to the back of the line or forwarded to the following year. Please submit on time.

Contact: Lisa Guerrero
Email: laguerre@wsu.edu
Phone number: 335-4182
Campus mail code: 4010

3. PLEASE ATTACH A RATIONALE STATEMENT giving the reasons for each request marked above, and explaining how this impacts other units in Pullman and other campuses (if applicable).

4. PROVIDE SUPPORTING DOCUMENTATION AND/OR CURRENT CATALOG COPY with edit marks showing requested changes.

5. SIGN AND DATE APPROVALS:

Chair Signature/date ____________________________
Dean Signature/date ____________________________
CSC Date 9-28-2015

Chair Signature/date ____________________________
Dean Signature/date ____________________________
AAC or GSC Date ____________________________
Senate Date ____________________________
Rationale

We are proposing to add an additional three (3) graded credit hours to the requirements for the Ph.D. degree making the total 33 graded credit hours. The additional 3 credit hours can be either an American Studies elective or a course in the student's Area of Specialization.

Because of a calculation error when we revised the curricular requirements for the degree we discovered we fell 3 credit hours short of the 72-hour minimum set by the graduate school. The addition of these 3 credit hours will correct that deficiency.