

**PROPOSAL TO EXTEND A WSU PULLMAN DEGREE PROGRAM
TO NEW LOCATION(S) AND/OR THE GLOBAL CAMPUS**

Send this completed proposal electronically to the OFFICE OF THE PROVOST (donnac@wsu.edu).

Degree Title:

Department(s) or Program(s):

College(s):

Degree will be Extended to *(check all that apply):*

- ☐ New Location(s) List location(s) _____
- ☐ Global Campus
- ☐ Other Explain _____

Departmental Contact Name:

email:

phone:

Campus Contact Name:

email:

phone:

1. DESCRIPTION AND RATIONALE – briefly explain:

- (a) Disciplinary focus of the degree program*
- (b) Likely characteristics and career goals of students who will enroll.*
- (c) Delivery Model*
- (d) Rationale for extending the degree to this location or medium*
- (e) Collaborative relationship, if any, with other educational partners.*

2. PROJECTED NUMBER OF STUDENTS AND DEGREES

	Site	Year 1	Year 2	Year 3	Year 4	Year * —
Headcount Enrollments	Pullman					
	Location 1					
	Location 2					
	Global Campus					

FTE** Enrolled	Pullman					
	Location 1					
	Location 2					
	Global Campus					
Degrees Awarded	Pullman					
	Location 1	N/A	N/A			
	Location 2					
	Global Campus					

* Year of full enrollment

** ANNUAL AVERAGE FTE. For undergraduates, divide total annual credits by 2 to get annual average credits, then by 15 to get AAFTE. For graduates, divide total annual credits by 2 to get annual average credits, then by 10 to get AAFTE.

3. NEEDS ASSESSMENT – Explain the rationale for estimates of student demand for each location and/or the Global Campus, and the employment outlook for students with this degree.

4. CURRICULUM - explain and provide rationale for any differences between locations or the Global Campus in:

(a) how university and departmental requirements are satisfied at each location/Global Campus,

(b) the content of required courses at each location/Global Campus.

5. STUDENT LEARNING OUTCOMES – Identify program learning outcomes, means of assessing outcomes, and process for using results to improve the program. (If the same as the existing program, insert those here.) Identify and justify any differences in learning outcomes or assessment between locations/Global Campus.

6. DIVERSITY -- Identify strategies for promoting diversity at each new location and/or Global Campus.

7. RESOURCE ASSESSMENT – Identify basic resources needed to deliver program at each new location and/or Global Campus.

(a) **Faculty and Staff** – In order to extend this program, what is your faculty hiring plan at each location/Global Campus - both transitionally and long-term - for tenure-track, clinical and adjunct faculty, TAs, and staff?

(b) **Curriculum** – What resources will be available to develop and maintain the necessary courses at each location/Global Campus?

8. FUNDING -- *Describe the funding model for extending program to the proposed new location(s) and/or Global Campus.*

- (a) Describe and justify the budget requirements.*
- (b) Will the program be state-supported or self-supported (fee-based)?*
- (c) What tuition will be charged?*