Review: Major headings in the Mechanical Engineering Graduate Program bylaws at WSU Vancouver are the following:

1. Objectives
2. Graduate Faculty Membership
3. Administration, Programmatic Decisions and Signatory Authority
4. Graduate Studies Committee
5. Graduate Student Committees
6. Amendments to Program Bylaws
7. List of Initial Graduate Faculty Participants

All components of the program’s bylaws are presented in the same order as the WSU Graduate School template for program bylaws. Some of the headings are wrapped under other major headings. The information is presented clearly. The program coordinator was contacted and the bylaws were revised

The reviewers expressed concerns with Section II.F. around continuation and discontinuation of Graduate Faculty Membership. The program was contacted, and the bylaws have been revised as follows.

* 1. Continuation of Active Membership.

1. Graduate Faculty appointments to ENCS will be reviewed for continuation of active membership by the Director of ENCS. They will be evaluated for contributions to graduate instruction, research, and teaching. Contributions to the ENCS program shall be a requirement for continued active membership. Contribution may take the form of:

a. Committee chair, co-chair or member for graduate students in ENCS

b. Teaching or co-teaching a graduate course in ENCS

c. Supervising research for graduate students in ENCS

d. Serving in the administrative and committee structure of ENCS

2. Faculty who do not make any of the contributions as stated in F.1 above to the ENCS program for three consecutive years may be designed as inactive Graduate Faculty. Inactive Graduate Faculty do not have voting rights. Initiation of any of these activities described in F.1 above will result in restoration of active Graduate Faculty designation.

The Motions: We move to approve the bylaws for the Mechanical Engineering Graduate Program, WSU Vancouver as presented in the revised bylaws document.