Background:

The WSU Registrar received a major curricular change form from the Department of Horticulture. The proposal describes a new 3 credit course, Hort550 Bioinformatics for Research.

Reviewer Comments:

1. A few minor adjustments are recommended within the syllabus:
   1. A space must be made in the syllabus for the building room numbers for the class and associated lab – this is now within the revised syllabus.
   2. We have talked with the Instructor and Dr. Lori Carris about appropriate wording of the computer resources required for the course – the Instructor has modified the computer resources requirement to an acceptable form ““All students must have access to a laptop (Windows or Mac) on which they can install provided programs over the course of the semester in order to complete class exercises.”
   3. A statement about the composition of the mid-term grades is advised – this is now in the revised syllabus.

**Syllabus:**

|  |  |  |
| --- | --- | --- |
| Logistics |  |  |
|  | Instructor contact information | 🗹 |
|  | Course Prefix and number, title, number of credits, pre-requisites | 🗹 |
|  | Meeting schedules and times and building/rooms | See reviewer comments |
|  | List of required and recommended reading materials | 🗹 |
| Content |  |  |
|  | Student learning outcomes and method for assessing | 🗹 |
|  | Week to week course outline | 🗹 |
|  | Descriptions of required assignments | 🗹 |
| Grading |  |  |
|  | Relative weighting of required assignments | 🗹 |
|  | Penalties for late assignments | 🗹 |
|  | Grading criteria | 🗹 |
|  | Composition of midterm and final grades | See reviewer comments |
|  | Attendance or participation policies | 🗹 |
| Policy |  |  |
|  | Accommodating students with disabilities | 🗹 |
|  | Campus safety plan statement | 🗹 |
|  | Academic integrity | 🗹 |

**Reviewer’s Final Assessment:**

The Motions:

We move to accept Hort550 as a new course.