Background:

The WSU Registrar received a major curricular change form from the Department of Nursing. The proposal describes an increase in the course credit of Nursing 536 Theory and Science of Nursing I.

Reviewer Comments:

1. it is not clear what new material/assignments have been added to justify the necessary addition of credit from 2-3.
   1. Secondary reviewer – agreed. Assignments are listed on p. 3 but there is no indication in the proposal what was added to bring the course from 2 credits to 3.
2. It is not obvious why the class schedule and assessment outcomes are part of an appendix to the syllabus and not just incorporated into the syllabus itself – it seems confusing to me.
   1. Secondary reviewer – agreed. All of appendices should be placed between pages 2 and 3 of the proposed syllabus
3. Evaluation of mid-term grades is unclear
   1. Secondary reviewer – agreed. I do not see anything about midterm grades in the proposal. Additionally, I have to assume that the grade for all the proposed assignments is what will make up the final grade although that is not specifically stated.
4. Are there any pre-requisites for this course? If so, they are not listed anywhere in the proposal
5. There is a section on class participation on page 2 but I do not see an attendance or participation policy anywhere in the document.
6. Page 3 discusses the WSU grading scale and includes a chart titled WSU Grading Policy. This appears to be an official policy, however I’m not sure there \*is\* an official policy. Should “WSU” be removed from the statement and table to prevent confusion?

**Syllabus:**

|  |  |  |
| --- | --- | --- |
| Logistics |  |  |
|  | Instructor contact information | 🗹 |
|  | Course Prefix and number, title, number of credits, pre-requisites | 🗹 |
|  | Meeting schedules and times and building/rooms | 🗹 |
|  | List of required and recommended reading materials | 🗹 |
| Content |  |  |
|  | Student learning outcomes and method for assessing | 🗹 |
|  | Week to week course outline | 🗹 |
|  | Descriptions of required assignments | 🗹 |
| Grading |  |  |
|  | Relative weighting of required assignments | 🗹 |
|  | Penalties for late assignments | 🗹 |
|  | Grading criteria | 🗹 |
|  | Composition of midterm and final grades | See reviewer comments |
|  | Attendance or participation policies | 🗹 |
| Policy |  |  |
|  | Accommodating students with disabilities | 🗹 |
|  | Campus safety plan statement | 🗹 |
|  | Academic integrity | 🗹 |

**Reviewer’s Final Assessment:**

The Motions:

Need revision.